

# Proteus

Time Management Systems



The  
TimeLink  
Group International



proteus mini p

Proteus Mini P is a single clocking point system linked to your PC via the serial port. It can store information on up to 15 employees at any one time, The software is network compliant and multi user friendly.

Mini P caters for Standard, Rotating, Flexitime or Continental shift patterns all at the same time. It includes a full set of management and payroll reports, employee personnel records and history, attendance and absence monitoring, a fire alarm roll call and much more.

## Time and Attendance Features

- Automatic calculation of hours and overtime
- 6 Time Bands
- Rounding of hours
- Grace periods for clocking in
- Lunch-break deductions
- Fixed or rotating shifts
- Flexi-time including balances, debits and credits
- Continental shift patterns
- Employees calendars for booking holidays
- Holiday Allowances
- Company Holidays
- 52 absence codes tailored to your needs
- Employees personnel records
- A full history of all of their clockings and absences
- Editing past transactions
- Years of data storage
- Fully network compliant software is multi user friendly
- Attendance Display Panel Shows who is In or out

## Reports Include:

- Pay Report (Hours and Overtime)
- Totals Report (Summary)
- Present
- Absent
- Fire Report
- Working Time Directive
- Lateness
- Export To Payroll/Database/Spreadsheet
- Bespoke Reports To Your Requirements

# Sample Time And Attendance Reports

## Pay Period Report

0112 Cole A		Department : CANTEEN						
Day	Daily Times	Band 1	Band 2	Band 3	Band 4	Band 5	Band 6	Totals
16/Mon	08:01-12:36 13:16-16:46	8:05						8:05
17/Tue	08:02-12:47 13:34-17:11	8:22						8:22
18/Wed	07:35-12:31 13:01-17:27	9:22						9:22
19/Thu	07:58-12:00 12:37-17:01	8:26						8:26
20/Fri	08:00-13:04	5:04						5:04
21/Sat	Not Due							0:00
22/Sun	Not Due							0:00
Adjustments								
<b>Totals</b>		39:19	0:00	0:00	0:00	0:00	0:00	39:19

## Lateness Report

007 Dabbs S		Department : Sales						
Day	Expected Times	Actual Time					Late By	
03/Mon	08:00	08:20					0:20	
04/Tue	08:00	08:25					0:25	
12/Wed	08:00	08:12					0:12	
14/Fri	08:00	08:22					0:22	
<b>Overall Totals</b>							1:19	

## Absence Report

0001 Allison P		Department : No.1
Day		Absence Type
04/Thu		Sick
11/Thu		Training Course
12/Fri		Training Course
22/Mon		Sick
29/Mon		Sick
<b>Absence Totals</b>		05

## Summary Totals Report

Number	Surname	Inits	Dept	Band 1	Band 2	Band 3	Band 4	Band 5	Band 6	Totals
5	Parmar D			40:00	0:00	0:00	0:00	0:00	0:00	40:00
6	Bigg A			40:00	3:15	0:00	0:00	0:00	0:00	43:15
9	Stokes T			40:00	0:15	0:00	0:00	0:00	0:00	40:15
10	Penlingt N			40:00	6:15	0:00	0:00	0:00	0:00	46:15
11	Robson M			40:00	2:45	0:00	0:00	0:00	0:00	42:45
12	Reid BM			40:00	0:30	0:00	0:00	0:00	0:00	40:30
16	Sellars P			40:00	6:15	0:00	0:00	0:00	0:00	46:15
18	Woods PJ			40:00	2:00	0:00	0:00	0:00	0:00	42:00
20	Nelson T			40:00	0:00	0:00	0:00	0:00	0:00	40:00
Department Total				360:00	21:15	0:00	0:00	0:00	0:00	381:15

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Your Local  
Dealer is:

